



# Colonial Veterinary Clinic



Boarding Information for <animal>

<Date>

Thank you for letting us care for <animal> while you are away. Our goal is to make <animal>'s stay as pleasant, safe, and healthy as possible. In order to accomplish this, we need your help as follows.

1. <animal> must be current on all regular vaccines and routine lab work. "Current" for house cats means FVRCP and Rabies vaccinations in the last three years, a negative Feline Leukemia test and negative stool tests as a kitten. Outdoor cats need to have yearly Feline Leukemia Vaccinations and a negative fecal test in the last 12 months. Pets must be free of infectious disease and free of fleas and ticks. Outdoor cats must be on some type of flea prevention during the summer months. These requirements are important to ensure the health of all our pets. Sometimes these requirements may be modified because of medical reasons. If you feel <animal> should not have these procedures, this should be discussed with the doctor well in advance of your stay.
2. Some procedures can be done while your pet is staying with us. These would include things like routine lab tests, baths, nail trims, etc. "Shave-downs" for long-haired cats are done on Thursdays. *We feel it is important for the owner to be present for examinations and vaccinations, so we would ask that you schedule a separate office visit for these procedures before <animal>'s boarding stay.*
3. Boarding charges are computed per night, like a hotel. Check-in/check-out time is 1:00 PM. We are happy to arrange drop off before 1 PM or pickup after 1 PM, but this will result in an additional half-day board charge. Pickup and drop off times are generally scheduled during regular office hours (Monday-Friday 8-6, Saturday 8-noon).
4. All of our cages and runs are indoors so they are heated and air-conditioned. We try to house cats separately from dogs if space permits. Hospitalized (sick) pets are not housed near boarders. Cats are fed twice daily and litter boxes changed as needed, usually once daily. If your pet has special housing or feeding requirements, let us know.
5. We have bowls, bedding, and Purina food and treats here. It is not necessary to bring any of these items with you. We recommend that you leave them home so they do not get lost or damaged. If your pet needs special food, please let us know.
6. We specialize in boarding older pets or pets that have special medical needs. If <animal> requires regular medication, our assistants will medicate your pet as directed by the doctor. There is a fee of \$3.30 per dose for this service.
7. Please let us know if you have any questions about our services or our fees. We are happy to provide you with an estimate for boarding fees at any time.

Thank you for trusting us with <animal>'s care.

Dr. Hott and Staff  
(734) 459-1600